



# CENTRAL CONGREGATIONAL CHURCH

## United Church of Christ

Director of Religious Education-- Job Description  
Central Congregational Church

Position: Director of Religious Education

Position Reports To: Senior Pastor

Position Type: Full time (40 hours/week)

**Position Summary:** The Director of Religious Education is responsible for designing and implementing creative ministries that enable children and their families grow in their Christian faith. This role involves fostering healthy child development habits and ensuring age-appropriate, faithful, and fully inclusive faith development for all families in our community.

**Position duties and responsibilities:**

- Responsible for the oversight and leadership of the Children's Ministries of CCC that include:
  - Nursery
  - Sunday Church School
  - Age-appropriate worship opportunities
  - Seasonal events
  - Confirmation
  - Summer Youth Mission Trip
- Coordinate with the Religious Education Committee to establish effective, and fully inclusive ministries for children, youth, and families.
- Recruit, train, and involve new children's ministry volunteers and staff
- Communicate consistently and effectively with parents.
- Create and effectively manage the budgets for Children's and Youth Ministry.
- Meet each child at their individual level of development, and foster a love of God and neighbor.
- Encourage each child's growth into the community of faith.

**Qualifications:**

- **Education and Experience:** Bachelor's degree in a field related to child development or Religion, Experience in childcare, CPR certification and/or willingness to complete CPR certification at church expense.
- **Knowledge, Skills, and Abilities:** Experience and skills in creative forms of Christian ministry, ability to develop ministries and programs, effective communication, collaborative leadership, pastoral care, teaching. Familiarity with Christian stories, tenets.

**Evaluation and Compensation Review:**

Competitive compensation will be offered to the Director of Religious Education based on their experience and expertise.

**Application Process:**

To apply, please submit your resume and a cover letter outlining your relevant experience by May 15 to [jobs@centralchurch.us](mailto:jobs@centralchurch.us). Applications will be reviewed as we receive them until the position is filled.

Central Congregational Church is an equal opportunity employer and encourages  
candidates of all backgrounds to apply.