

Union Congregational United Church of Christ
716 S. Madison St.
Green Bay, WI 54301
www.unionucc.com
920-437-9266

Minister of Community Engagement Position Description

STATUS: Half Time, Salaried, Conference Guidelines

HOURS: Varies

BENEFITS: Insurance, Pension, Continuing Education Funds and Time, Four Weeks Paid Vacation

Purpose: to reach beyond our walls to share the Good News with the wider community. This member of the pastoral staff will be responsible for collaborating with the congregation and the broader community. The Minister of Community Engagement will partner to create and implement innovative strategies for sharing Union's work to bring the Gospel message of inclusion and justice to the wider world and draw others into that work.

Responsibilities:

- Develop vision, strategies, and opportunities for members and friends to share Union's message of Christian hope, inclusive love, social justice and faith in action with the wider community.
- Develop and execute meaningful outreach and justice programming for children, youth, and adults.
- Build networks with organizations, people, and resources in and beyond the congregation, whereby creating opportunities for members and friends to partner in ministry.
- Teach and empower the congregation to embrace progressive models of evangelism.
- Attend Outreach, Membership and Common Ministry meetings and be a resource for these Ministries.
- Regularly provide worship leadership, including lifting up themes around Community Engagement, as well as periodically presiding in worship and preaching.
- Encourage generosity of time, talent, and resources to support Community Engagement.
- Work with the Senior Pastor to create a diverse calendar of Adult Education opportunities.
- Communicate effectively with the congregation, staff, and wider community, including creating content for newsletters and social media.
- Work with Sr. Pastor to ensure that the church's Safe Sanctuary policy is implemented and current.
- Assist the senior pastor as needed in other areas of congregational life, utilizing one's giftedness for the glory of God and the benefit of the church body.

Working Relationship: The Minister of Community Engagement is directly accountable to the Senior Pastor in consultation with the Personnel Committee or Common Ministry. The Minister of Community Engagement will submit regular reports to the Common Ministry and prepare an annual report for the church.

Qualifications and Aptitudes:

1. Master's degree in Divinity, Theology, or related field preferred. Those with a proven record of faith-based community organizing will also be considered.
2. Must have vision and ability to plan, develop, coordinate, manage and implement ministry within the parameters of the United Church of Christ.
3. Must have excellent skills in interpersonal relationships, written and verbal communication, conflict management, fiscal management, social media and computer literacy.
4. Must possess a proven ability to work effectively with all ages, diverse individuals, and teams of volunteers.

Note: Although this particular position is new, Union has frequently had multiple pastors in the past. The church is experienced in integrating a second pastoral position into its staff. Our Church Profile from 2017 is available upon request.