

Position: Director of Faith Formation at St. John's UCC - Sheboygan

Job Type: Part Time

Compensation: \$15,000 - \$25,000 Based on prior experience

Position Objective: The Director of Faith Formation will strive to create a program that supports the spiritual and faith development of children and adults of all ages and their families, integrating them into a life of service as active participants within the congregation at St. John's UCC and our local community.

Qualifications:

- A strong background in education, ministry, religious studies or equivalent, or enrolled in such programs.
- Be available on Sunday mornings, Christian Holidays and occasional evening hours.
- Committed to working with all staff as a TEAM member; by mentoring team leaders and volunteers.
- Possess excellent written and oral communication skills along with strong administrative and organizational skills and have a working knowledge Microsoft Word and Power Point.
- Experience as a leader in active youth and adult group settings.
- High degree of personal integrity and responsibility, demonstrated through ethical behavior, professionalism, and regular and reliable attendance.
- Self-starter who enjoys working with and providing direction to a diverse group.
- Be proficient in time management, self-discipline, and independent follow through.
- Ability to speak in front of large group settings.

Position Responsibilities:

- To be responsible to the Congregation (through St. John's Church Council) & Senior Pastor.
- Lead worship when necessary.
- In conjunction with the Senior Pastor and church staff, develop, establish and maintain a faith formation program which incorporates an intergenerational approach and provides a cohesive and consistent experience to enable children, adults and families to become active members of St. John's UCC.
- This position is expected to oversee volunteers but also be "hands-on" and willing to assist wherever help may be needed.
- Provide guidance, coordination and supervision of all current and future faith formation programs and staff, including curriculum purchasing, training, and appreciation for volunteers. Work with church staff in all aspects of the program.
- Assist with recruiting and training volunteers for a Christian Education Ministry Team (CEMT) to provide oversight and support to the Faith Formation program.
- Collaborate with the Senior Pastor and church staff, to develop and to continually assess and improve all Faith Formation Programs.
- Work with church staff and the Senior Pastor to provide regular communication concerning Faith Formation Happenings.
- Participate in community outreach, creating a welcoming experience for individuals attending St. John functions as guests, and serving the local community's needs.
- Establish a yearly budget.