

Position Description

Director of Children and Family Ministries

The Madison Christian Community (MCC), a partnership of Advent Lutheran – ELCA and Community of Hope – UCC, seeks to hire a director of children and family ministries to lead integrated programming for children and their families (Director). MCC is an energetic church community with a commitment to live faithfully and lovingly with God, neighbors, and creation.

Overall Vision

MCC believes children and their families learn together and can grow in relationships of living faithfully and lovingly with God, creation, and neighbors (including each other). We see the congregation as a partner in nurturing these relationships. We believe that MCC realizes its best self when children and their families are valued, when their spiritual perspectives are heard, and when they are able to contribute to the full life of the congregation. Together with and under the direction of the Director, we envision achieving this “best self” through a combination of supports: maintaining strong volunteer support for children’s spiritual learning and growth; encouraging intergenerational experiences; fostering families learning together; and creating a welcoming environment for families in worship and other congregational settings.

Responsibilities

The Director would have a primary role in facilitating a culture of nurturing relationships and spiritual growth for, and in developing and structuring programming for, children and their families. The Director’s typical tasks and responsibilities, as developed and refined by the Director through consultation with the pastors and congregations, may include:

- Develop school-year programming for 4K to middle school-aged children, which:
 - Engages children and their families with Christian scripture and traditions consistent with our faith-informed values, using commercial curricula and/or original ideas
 - Supports faith exploration and families learning together
 - Aligns with MCC’s progressive Christian theology
 - Incorporates volunteers from the church community
 - Respects the various learning styles of children
- Work with MCC’s leadership to engage children and their families in worship
- Develop children-led worship services
- Facilitate intergenerational experiences
- Build relationships with children
- Supervise the nursery staff
- Administer the Parish Protection Program

Additional responsibilities or opportunities may include:

- Support families in ways that address their spiritual needs at home

- Develop programming to support faith formation in children in expanded age groups (i.e. birth to 4K and high schoolers), which would offer continuity across age groups and foundation for the future
- Facilitate opportunities for children and their families to gather outside of worship
- Play a regular role in worship planning, including by helping to cultivate a child-welcoming environment to support faith formation during worship
- Administer a Milestones Ministries Program

Desired Qualifications

A candidate must have experience in children and family ministry or related experience.

Desired qualities include:

- Grounded in and inspired by faith
- Pleased to share the gospel with children, consistent with ELCA and UCC theologies
- Shares in MCC's love for all creation and progressive Christian values
- Demonstrates understanding of child development and education
- Adept at spearheading creative, volunteer-driven programming
- Compassionate toward the high demands on modern families
- Interested and able to be a consistent presence to connect with families most Sundays
- Organized and has good time management
- Effective communicator with MCC staff, families, children, volunteers, and the broader community
- Able to work on a team in an ecumenical congregation

Hours, Supervision, and Compensation

This position is being offered at 20 hours a week. The director will be supervised by MCC pastors. The Director can expect congregational support in their role. Salary will be commensurate with experience. The position includes 12 work days of paid vacation per year.